



## **September 2018 Newsletter**

### **Welcome to Maple Grove Pre School**

We would like to welcome you and your child to Maple Grove Pre-school, and hope that you are finding settling in as stress free as possible. Sometimes parents suffer more than the children at this stage, but believe us; in no time at all this will be a distant memory. We also hope that you are happy with the introduction and information you have received. This will be the first of many newsletters you will receive over the coming year, which will include current issues & dates for your diary.

### **ARRIVAL / DEPARTURE TIME FOR GREEN & BLUE ROOM**

**8.45AM 11.45AM** Doors will open at **11.40AM** for the end of the am session. This gives ten minutes to get the children safely on their way. This is a very tight turn around for staff as they only have 15 minutes to grab some lunch! So we would be very grateful if you could ensure you are on time collecting your child. Thanks!

### **Please do not use mobile phones when waiting for Green & Blue Room**

**12.15PM 3.15PM** Doors will open at **3.10PM** so if you need to collect a child from Westwood please ensure you are at the beginning of the queue, which will allow you plenty of time to travel! PLEASE no queue jumping! This collection method will be less disruptive to the children and provide a safer environment, rather than the front door being opened & closed more often. This is the only elegant solution to this little problem which we hope will suit everyone.

Parents/carers to form an orderly queue outside the room door when collecting your child.

**YELLOW & RED ROOM** Doors will open at **2.55PM** so if you need to collect a child from Westwood please ensure you are at the beginning of the queue, which will allow you plenty of time to travel! **Please do not use mobile phones when waiting for Yellow & Red Room. For all collections @ 11am, 11.30am, 1pm & 3pm**, please wait at the main green gate until a member of staff opens the gate.

Parents/carers to form an orderly queue outside the room door when collecting your child.

**Just a few reminders** Please could we remind parents to clearly LABEL any items of clothing and lunch boxes/bags (if they go to lunch club). Also try to encourage children's independence by putting on / taking off their coat themselves. There is no need to send in a sun hat / cap as each room has their own supply.

**CAR PARK** the car park is strictly out of bounds for parents/ carers dropping off or picking up. You must apply in writing to the school secretary if you are a parent of a disabled child and need to enter the car park. Many thanks.

### **Committee change over/A.G.M.**

In order to operate as a registered charity, we have adopted the Pre-school Learning Alliance constitution. Part of this document states that we must hold an Annual General Meeting at the end of each financial year, and at least 30% of all parents must attend in order to make it a valid meeting. If we do not have enough parents/carers attend this meeting, we have to **CLOSE** the Pre School until another meeting can be arranged and enough parents/carers can attend. As you can see, it is absolutely vital that as many of you attend this short evening meeting, usually lasting about 30 - 45 minutes, to hear a report of the audited accounts for last year. The date for this meeting is **Wednesday 17th October at 7p.m.** in Green Room. Please try to make it. This is the only meeting during your year with us that we have to encourage you to attend. Thank you for your effort and understanding.

### **Autumn Stay & Play incorporating Macmillan Coffee & Cake Event**

**Tuesday 2nd & Wednesday 3rd October 9am-11.30am or 12.30pm-3pm**

This is a drop in for parents /carers to come along and see your child during their session. This will give you time to, meet your child's keyperson first, see the room, what your child has been doing, what they have experienced and that they have settled in. To coincide with the parents in school, we are offering you the chance to help us to raise money for Macmillan, by coming along and having a drink and a slice of cake. Any donations of cakes or biscuits will be gratefully received, please hand them to the office.

**FINALLY PLEASE NOTE: All further newsletters will be emailed and available on our website, so please ensure we have your most up to date email address that has been verified with the front office, this is to ensure we comply with Data Protection Regulations.**

**Thank you**



# MAPLE GROVE COMMUNITY GROUP

MAPLE GROVE, MARCH, CAMBS.PE15 8JT

TEL: (01354) 660543 E-MAIL: OFFICE@MAPLEGROVECOMMUNITYGROUP.CO.UK



<u>DATE</u>	<u>ACTIVITY</u>	<u>TIME</u>
TUESDAY 2ND OCTOBER & WEDNESDAY 3RD OCTOBER 2018	MACMILLAN COFFEE MORNING AND STAY & PLAY DROP IN	9-11.30AM OR 12.30-3PM
WEDNESDAY 17TH OCTOBER 2018	ANNUAL GENERAL MEETING	7PM
MONDAY 22ND OCTOBER 2018 - FRIDAY 26TH OCTOBER 2018	HALF TERM	
MONDAY 29TH OCTOBER 2018	TRAINING DAY	
TUESDAY 30TH OCTOBER 2018	BACK TO SCHOOL	
FRIDAY 2ND NOVEMBER 2018	BRIGHT COLOUR DRESS UP DAY	DONATIONS FOR XMAS FAYRE
FRIDAY 16TH NOVEMBER 2018	CHILDREN IN NEED - SPOTACULAR	DONATIONS FOR CHILDREN IN NEED
WEDNESDAY 21ST NOVEMBER 2018	OPEN EVENING DROP IN FOR PARENTS	6-7.30PM
SATURDAY 1ST DECEMBER 2018	CHRISTMAS FAYRE	10AM - 12PM
FRIDAY 7TH DECEMBER 2018 - ALL WEEKEND	ST PETERS CHURCH CHRISTMAS TREE FESTIVAL	
FRIDAY 14TH DECEMBER 2018	XMAS JUMPER DAY	
TUESDAY 18TH DECEMBER 2018	LAST DAY OF PRE-SCHOOL SESSIONS	
WEDNESDAY 19TH DECEMBER 2018	PARTY DAY	NO MINI GROVE (BREAKFAST & ASC)
THURSDAY 20TH & FRIDAY 21ST DECEMBER 2018	HOLIDAY CLUB OPEN	
24TH DECEMBER 2018-2ND JANUARY 2019	HOLIDAY CLUB CLOSED	
THURSDAY 3RD JANUARY & FRIDAY 4TH JANUARY 2019	TRAINING DAYS - HOLIDAY CLUB OPEN	NO PRE SCHOOL SESSIONS
MONDAY 7TH JANUARY 2019	BACK TO SCHOOL	
FRIDAY 1ST FEBURARY 2019	BRITISH HEART FOUNDATION - RED HEART DAY	BRING PENNIES TO DECORATE THE PLAYGROUND
MONDAY 4TH FEBRUARY 2019	COLOUR COLLECT BAGS OUT	FUNDRAISING EVENT
TUESDAY 5TH FEBRUARY 2019	CHINESE NEW YEAR	
MONDAY 18TH FEBURARY 2019 - FRIDAY 22ND FEBURARY 2019	HALF TERM	
MONDAY 25TH FEBURARY 2019	BACK TO SCHOOL	
MONDAY 25TH FEBRUARY 2019	COLOUR COLLECT BAGS TO BE HANDED IN	FUNDRAISING EVENT
THURSDAY 7TH MARCH 2019	WORLD BOOK DAY	DONATIONS FOR EASTER EGG HUNT
FRIDAY 8TH MARCH 2019	COLOUR COLLECT SPONSORSHIP MONEY DUE IN	FUNDRAISING EVENT
TUESDAY 26TH & WEDNESDAY 27TH MARCH 2019	SPRING OPEN DAY DROP IN'S	9-11.30AM OR 12.15-3PM
SATURDAY 6TH APRIL 2019	EASTER EGG HUNT	1-3PM



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MONDAY 8TH APRIL – MONDAY 22ND APRIL 2019	EASTER HOLIDAYS	
TUESDAY 23RD APRIL 2019	TRAINING DAY	
WEDNESDAY 24TH APRIL 2019	BACK TO SCHOOL	
FRIDAY 3RD MAY 2019	HAPPY DAY DRESS UP	DONATIONS FOR MIND CHARITY
MONDAY 6TH MAY 2019	BANK HOLIDAY	
TUESDAY 7TH & WEDNESDAY 8TH MAY 2019	PARENTS EVENING (APPOINTMENTS ONLY)	6-7.30PM
TUESDAY 21ST & WEDNESDAY 22ND MAY 2019	TEMPEST INDIVIDUAL PHOTOS	DURING SESSIONS
MONDAY 27TH MAY – FRIDAY 31ST MAY 2019	HALF TERM	
MONDAY 3RD JUNE 2019	BACK TO SCHOOL	
TUESDAY 11TH JUNE & WEDNESDAY 12TH JUNE 2019	SUMMER OPEN DAY DROP IN'S	9-11.30AM OR 12.30-3PM
TUESDAY 18TH JUNE 2019	ROOM PHOTOS	DURING SESSIONS
FRIDAY 28TH JUNE 2019	FESTIVAL DAY	MORE INFO TO FOLLOW
SATURDAY 6TH JULY 2019	SUMMER FAYRE	11AM - 1PM
THURSDAY 18TH JULY & FRIDAY 19TH JULY 2019	BOUNCY DAYS	DURING SESSIONS
FRIDAY 19TH JULY 2019	LAST DAY OF PRE-SCHOOL SESSIONS	
MONDAY 22ND JULY 2019	PARTY DAY	NO MINI GROVE (BREAKFAST & ASC)
TUESDAY 23RD & WEDNESDAY 24TH JULY 2019	BREAKFAST & GROVE ONLY	NO MINI GROVE
THURSDAY 25 <sup>TH</sup> JULY 2019	HOLIDAY CLUB STARTS	